

FTC Scoring – Lead Coach Guide

As FTC Scoring Team Administrator

Revision History	
Revision	Description
V26-27.1	Initial 2026-27 Season Release

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Introduction to FTC Scoring

The [FTC Scoring](#) system is the cloud-based, official event management system for *FIRST*® Tech Challenge along with the official event results website, [FTC Events](#).

Teams use FTC Scoring to:

- View Inspection status (if the event is online)
- Use the Practice Scoring Calculator
- Upload Avatars
- Link to external team tools like the FTC Software Development Kit (SDK)
- Attend Judging Interviews for hybrid events
- Upload team Portfolios (if requested by the event)
- Attend *FIRST* Leadership Award Interviews

This guide goes over each of these features and what roles have permission to use the features.

Login

Lead Coach 1 and 2 log into ftc-scoring.firstinspires.org with the same username (email address) and password as their *FIRST* Dashboard account. Login will redirect to the [FIRST | For Inspiration and Recognition of Science and Technology](#) login page as a Single Sign-On (SSO) to use your *FIRST* credentials.

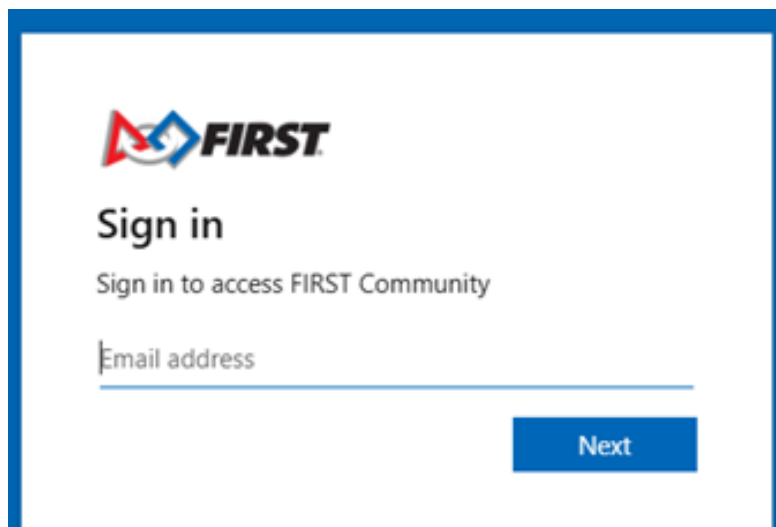


Figure 1- *FIRST* dashboard login page is an SSO and redirects to FTC Scoring.

NOTE: If this is your first time logging into FTC Scoring, you may have to complete the Terms and Conditions.

FTC Scoring Role Permissions

FTC Scoring is used by several different users with assigned permissions and responsibilities. This guide will explore and explain how to use the FTC Scoring system as the FTC Scoring Team Administrator (Lead Coach 1 and 2), and Team Member access.

Lead Coach 1 and 2

The Lead Coaches 1 and 2 manage the Inspection status, Avatar uploads, Portfolio uploads, adding an FTC Scoring Team Member, and hybrid judging interview. The permissions for this user's level of access are described below, then expanded in the guide.

Team Management

- Access to the Practice Score Calculator is public.
- Add "[Team Avatar](#)" – Tutorial lives in FTC Scoring Avatar link.
- Add [Users](#): FTC Scoring [FTC Scoring Team Member](#).
- Access links to external "[Team](#) Portfolios

Each event has the possibility, if requested by the event, of having a submission window for uploading team Portfolios. This ensures that Portfolios are uploaded by the start of the "Initial Interview Sessions." Late submissions may be allowed, but this is decided by the Event Director, Judge Advisor, or Program Delivery Partner. The maximum size of the Portfolio is 15MB.

To upload, log into FTC Scoring. On the Team page is the "Judging Material Submissions" area. Navigate to the Portfolio "Upload" link to upload.

Judging Material Submissions

Submission Deadline: 5/20/2025, 08:00 PM
1 days, 6 hours, 43 minutes remaining.

- PORTFOLIO  Upload
- Interview Feedback Form Available after event is published

Figure 9 - The Portfolio upload and Feedback Form can be accessed on this page.

The link takes you to the "Upload New Revision" page which allows you to browse your files and upload the Portfolio. A revised Portfolio may be added prior to the submission date set by the Judge Advisor or Region Administrator. Judges will only see the most recent version.

[<< Back](#)

JA Test Event

Team 40 Engineering Portfolio Submission

[Upload New Revision](#)

Judges will only see the most recent version

Version	↑↓	Name	↑↓	Size	↑↓	Upload Date	↑↓	View	↑↓	Remove
No data available in table										

Showing 0 to 0 of 0 entries

Figure 10 - The link for uploading the Portfolio and prior uploads is found on this page.

- Tools.”

Judging

- Log in to [FTC Scoring](#) and access the Judging session “Join” links for the team. Lead Coach 1 and 2 must email students the “Join” link if they have not been added to FTC Scoring as Team Members.
- Upload the [Team Portfolios](#) to the event in [FTC Scoring](#). Upload an edited Portfolio to FTC Scoring which will replace the previous version for Judges.
- Access the *FIRST* Leadership Award Interview “Join” link URL for the FLA candidate. Lead Coach 1 and 2 must email the candidate with the link.

Inspection

- Access “Inspection” status if the event is using electronic inspection and the event is online.

FTC Scoring Team Member

FTC Scoring Team Member are added as [Users](#) by the FTC Scoring Team Administrator and can do the following when logged into FTC Scoring:

- View Event listings
 - Inspection status
 - Join a Judging or *FIRST* Leadership Award interview

A student participant that has not been added as an FTC Scoring Team Member can use FTC Scoring:

- Can join a Judging or *FIRST* Leadership Award interview session with the link provided by Lead Coach 1 and 2 without logging into FTC Scoring.
 - “Share Screen” to present content after permission granted by the Judges.
- Access [FIRST Tech Challenge Scoring - Resources](#) without logging in.

	Lead Coach 1/2	Team Member	Public (no login required)
Upload a Team Avatar	✓	–	–
Add FTC Scoring Users	✓	–	–
Access external links to additional Tools	✓	✓	–
Access “Join” links for hybrid event judging sessions	✓	✓	–
Access to upload Team Portfolios (including updates)	✓	–	–
Access “Join” links for FIRST Leadership Award Interview sessions	✓	✓	–
Access Users	✓	✓	–
Access Practice Score Calculator	✓	✓	✓
Access FIRST Tech Challenge Scoring - Resources	✓	✓	✓

Users

URL – <https://ftc-scoring.firstinspires.org/team/<team #>/users>

An FTC Scoring Team Member may be assigned by Lead Coach 1 and 2:

- FTC Scoring Team Member – student participants

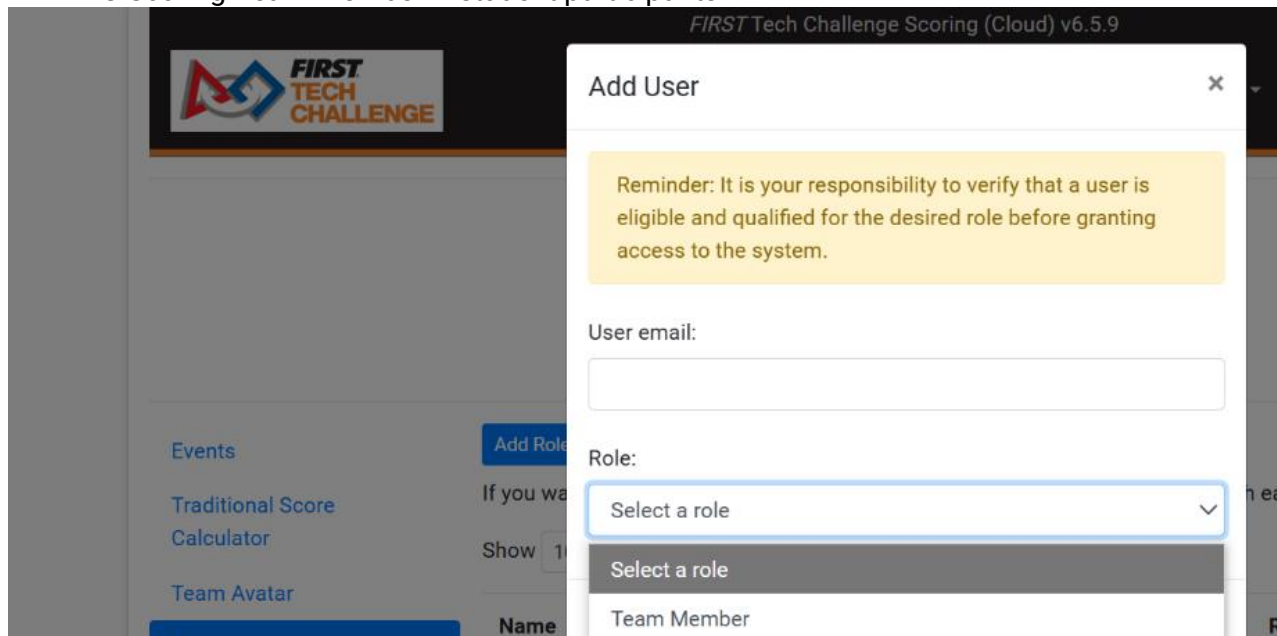


Figure 2 - Add a user to have access to team "Tools."

Inspection

The event you attend may use electronic inspection. On FTC Scoring, a team can view their Inspection status and form by selecting the "Inspection" button on the team's home page.

2/21/2025 - 2/22/2025	Embry Riddle Aeronautical University 3700 Willow Creek Rd Prescott, AZ, USA	Judging	Inspection
Presentation Judging Session	2/21/2025, 08:40 PM – 08:50 PM		

Figure 3 - Team's home page shows the "Inspection" button.

The electronic inspection process also provides *FIRST* with useful robot data.

Inspection				
Arizona Championship				
Team 8499 - Robo Hawks				
Passed				
Name	↑↓	Form	↑↓	Status
Robot		View Form		Passed
Field		View Form		Passed

Figure 4 - The Inspection page shows the team's robot and field inspection status and forms.

Practice Score Calculator

The score calculator allows teams to practice matches on their own. This is also available through "Resources" in the upper-right hand corner. No score data is saved. This pop-up appears when the calculator is opened.

URL – <https://ftc-scoring.firstinspires.org/scoreCalculator>

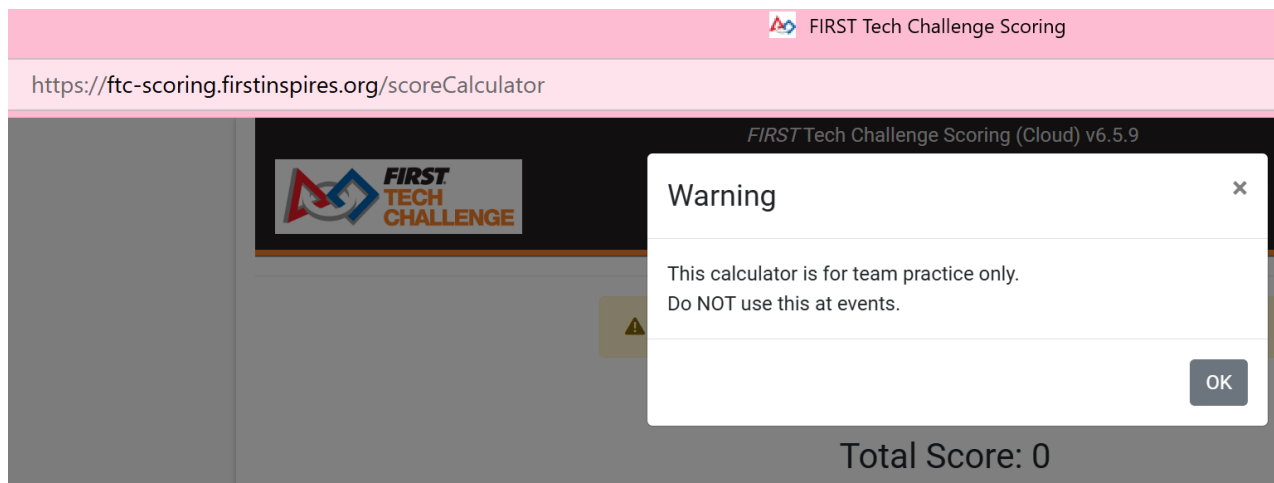


Figure 5 - Score Calculator usage "Warning" of team practice only.

Team Avatar

Team avatar uploads are available for teams who are registered for the current season. The team avatar link goes directly to the page to upload the avatar. There are step-by-step instructions on the page. If you need assistance, email customerservice@firstinspires.org.

URL – <https://ftc-scoring.firstinspires.org/team/<team #>/avatar>

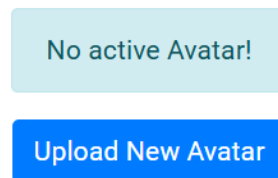


Figure 6 - Upload link and past uploads of avatars.

Team Portfolios

Each event has the possibility, if requested by the event, of having a submission window for uploading team Portfolios. This ensures that Portfolios are uploaded by the start of the "Initial Interview Sessions." Late submissions may be allowed, but this is decided by the Event Director, Judge Advisor, or Program Delivery Partner. The maximum size of the Portfolio is 15MB.

To upload, log into FTC Scoring. On the Team page is the "Judging Material Submissions" area. Navigate to the Portfolio "Upload" link to upload.

Judging Material Submissions

Submission Deadline: 5/20/2025, 08:00 PM

1 days, 6 hours, 43 minutes remaining.

- PORTFOLIO [✖ Upload](#)
- Interview Feedback Form Available after event is published

Figure 9 - The Portfolio upload and Feedback Form can be accessed on this page.

The link takes you to the “Upload New Revision” page which allows you to browse your files and upload the Portfolio. A revised Portfolio may be added prior to the submission date set by the Judge Advisor or Region Administrator. Judges will only see the most recent version.

[<< Back](#)

JA Test Event

Team 40 Engineering Portfolio Submission

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Version	↑↓	Name	↑↓	Size	↑↓	Upload Date	↑↓	View	↑↓	Remove
No data available in table										

Showing 0 to 0 of 0 entries

Figure 10 - The link for uploading the Portfolio and prior uploads is found on this page.

Tools

On the Team Home page, the “Tools” links to the external Github repositories ([FTC SDK](#) and [FTC Docs](#)) and the *FIRST* Tech Challenge official global results website ([FTC Event Web : Home.](#))

[8499] Robo Hawks

Williams Field High School

Gilbert, AZ, USA

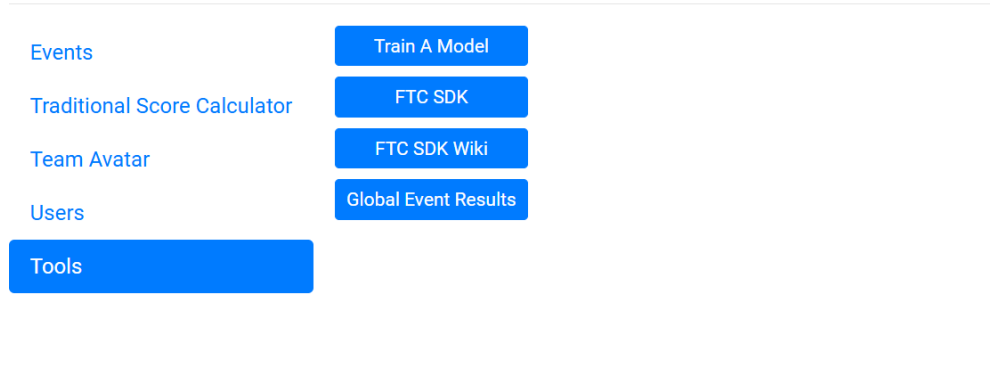


Figure 7 - Links to available tools and links.

Hybrid Events - Online Judging in FTC Scoring

The following is a step-by step guide for Lead Coach 1 and 2 on how to access “Judging” for initial interviews and to use the video conferencing tool integrated into FTC Scoring. Some regions use alternative conferencing tools; those “Join” links may look slightly different. If you need system assistance prior to events, email screenshots to ftctech@firstinspires.org or reach out to the Event Director or Program Delivery Partner. [Find Local Support | FIRST](#) is a resource for help finding the Program Delivery Partner for your region.

Find the Judging Event

Once logged in you should see the FTC Scoring home page for events where you have an FTC Scoring “Judging” session and/or a *FIRST* Leadership Award Interview “Join” link. FTC Scoring Team Administrators and FTC Scoring Team Members use the system for judging through video conferencing for hybrid events.






[8499] Robo Hawks

Williams Field High School

Gilbert, AZ, USA

Traditional / Hybrid Events

Name	Date	Location		
Turquoise - Tempe Qualifier	12/7/2024	Valley Christian Schools K-8 Campus 6101 S. River Dr Tempe, AZ, USA	Judging	Inspection
	Presentation Judging Session	12/7/2024, 11:10 AM – 11:20 AM		

Figure 8 - A Lead Coach 1 and 2's list of links to "Presentation Judging" sessions and "Inspection" status for several events.

- Click on the event's "Judging" for your scheduled "Initial Interview Session"
- Use the browser's URL <https://ftc-scoring.firstinspires.org/team/<team#>> to get back to this team home page for the season or bookmark the page.

Team Judging Sessions – Judge Interviews

FTC Scoring uses "Judging Sessions" to encompass all types of interviews that a team might be part of for FTC – initial interview, pit interview, and *FIRST* Leadership Award Interview. FTC Scoring requires a Chrome or Edge browser to display and work properly. To get to the hybrid event's online interviews, click on "Judging" to get the interview link for the specific event listed on the page. There is a video conferencing link that can be shared with students. Important Note: This link allows students to join the interview(s) without logging into FTC Scoring.

Location

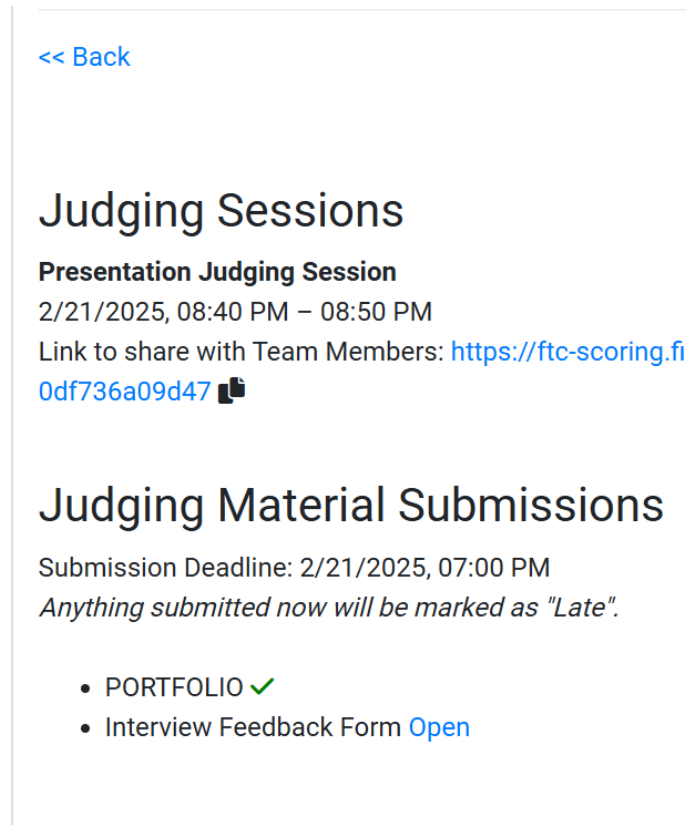
Valley Christian Schools K-8 Campus
6101 S. River Dr
Tempe, AZ, USA

12/7/2024, 11:10 AM – 11:20 AM

[Judging](#)
[Inspection](#)

Figure 11 - On the Team page, the link to Judging and Inspection can be accessed.

The “Judging Material Submissions” for the event are also located on this page with a “Submission Deadline” for the Portfolio, if being accepted by the event. The Judging Feedback Form can be viewed here after the event.

A screenshot of a web page titled 'Judging Sessions'. At the top left is a '<< Back' link. The main heading is 'Judging Sessions'. Below it is the section 'Presentation Judging Session' with the date and time '2/21/2025, 08:40 PM – 08:50 PM'. A link to share with team members is provided: 'https://ftc-scoring.fir' followed by a truncated ID '0df736a09d47' and a copy icon. Below this is another section heading 'Judging Material Submissions'. Underneath is the 'Submission Deadline: 2/21/2025, 07:00 PM' and a note: 'Anything submitted now will be marked as "Late"'. A bulleted list follows: 'PORTFOLIO' with a green checkmark, and 'Interview Feedback Form' with a blue 'Open' link.

<< Back

Judging Sessions

Presentation Judging Session
2/21/2025, 08:40 PM – 08:50 PM
Link to share with Team Members: <https://ftc-scoring.fir>
[0df736a09d47](#) 📋

Judging Material Submissions

Submission Deadline: 2/21/2025, 07:00 PM
Anything submitted now will be marked as "Late".

- PORTFOLIO ✓
- Interview Feedback Form [Open](#)

Figure 12 - Event specific “Judging Sessions” team page.

Using the “Link to share with Team Member” URL sent by the Lead Coach 1 and 2, each member needs to join via the “Join Judging Session” page, add their name, then click “Save” to enter the Judging session (as shown).

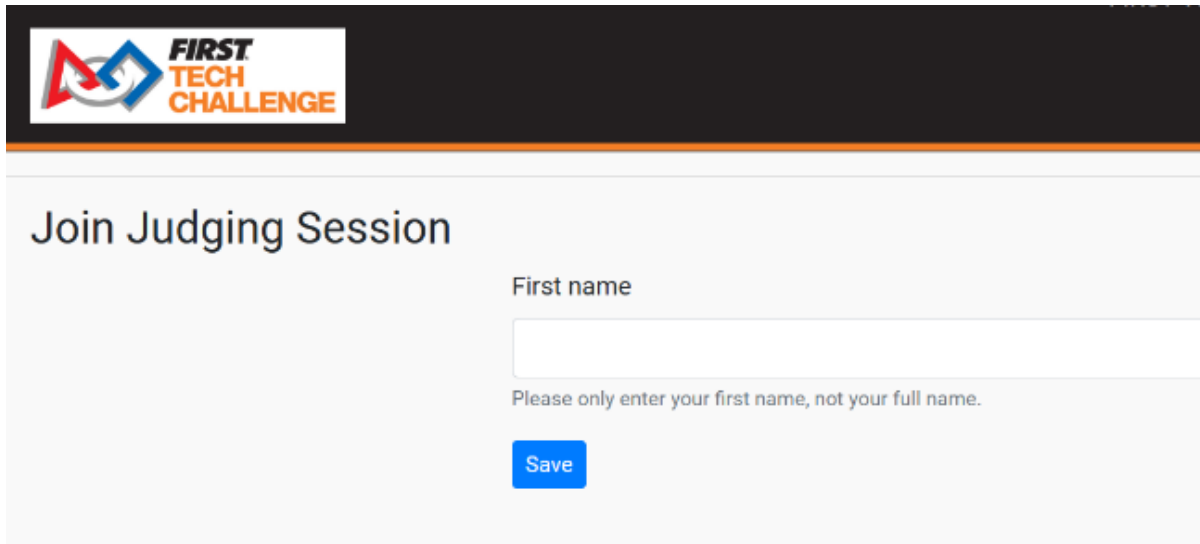
A screenshot of a web form titled "Join Judging Session". At the top left is the FIRST Tech Challenge logo. The form has a light gray background. It contains a label "First name" above a text input field. Below the input field is a note: "Please only enter your first name, not your full name." At the bottom of the form is a blue button labeled "Save".

Figure 13 - A "Name" is required to enter.

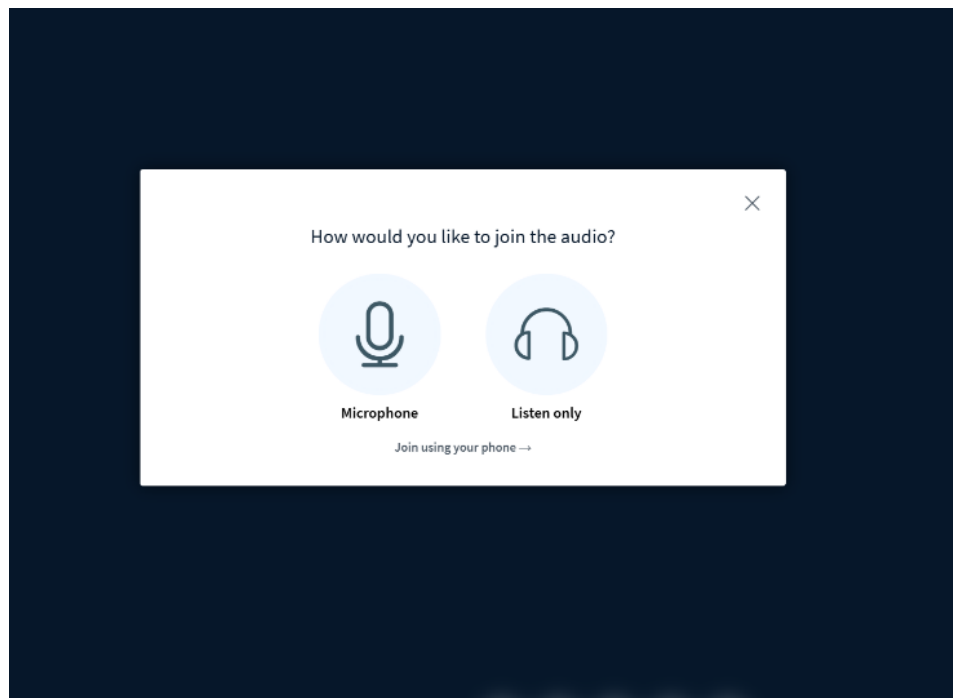


Figure 14 - Select the icon for "Microphone" or "Listen Only."

To start the video conference, click on the "Microphone" icon. An "echo test" to confirm your audio is working properly may appear. Follow the instructions shown on the screen.

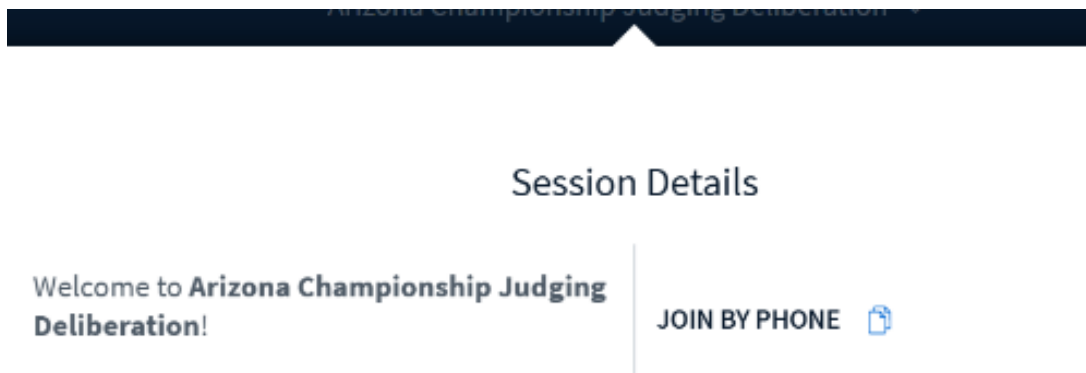


Figure 15 - Session details listed for reference.

Note: Screenshot the meeting details pop-up to move to a phone using cellular data if your network is not working properly.

Team Waiting Room

The “Team Waiting Room” notifies the Judges that the team has arrived. All FTC Scoring Team Members that have joined will appear in this room as “Users” on the left-hand side.

- The team can send “Public Chat” messages that can be seen by the Judges and FTC Scoring Team Members.
- Click on the “Microphone” icon to unmute, and “Camera” icon to start the video.
- The “Share Screen,” “Reaction” and “Raise Hand” icon at the bottom of the screen can be used, as needed.

Initial Interview Sessions

This is the first presentation to Judges, also known as the Initial Interview. The Program Delivery Partner, Volunteer Coordinator, FTC Scoring Event Administrator or Judge Advisor will inform you about the time window for Presentation Judging in advance.

The Judges will be in the Judging Panel Room waiting for teams to enter their waiting room. If teams are present in their waiting room, the Judges will “Admit” them into the room. As noted, there must be 2 Judges in the room before the team can be admitted.

Once the team is admitted, the team should introduce team members to the Judges. The process and timing for the team is described in the [Judge Manual](#). One of the Judges will keep the time for the presentation and (b.) the Q&A.

Share Screen and Make Presenter

Teams may want to share their screens and show a slide show. Judges can allow team members to share their screen. Please request the judge to select a team member’s name and click “Make Presenter.” Choose “Entire Screen” to share multiple resources.

Sample Schedule

- 8:00-8:05 Teams and Judges join the conference.

-
- 8:05-8:10 Team presentation for 5 minutes uninterrupted.
 - 8:10-8:20 Q and A with FTC Scoring Team Members.

Judge Advisor may modify this schedule.

Conclusion of Initial Interview

At the conclusion of a team's allotted presentation time, the Judges will thank the team and send them back to their waiting room. Teams should exit the sessions completely. A new "Join" link will be provided for any follow-up interviews.

Follow-up Judging Session

This follow-up session "Join" link will appear in FTC Scoring and will follow the same steps for teams, though the session will be limited to 5 minutes.

Most regions may do follow-up sessions at the in-person match play as part of a hybrid event where Judges will visit teams' pits to follow up. Please confirm the event schedule and plan with the Event Director.