

Important: All volunteers supporting events in the United States and Canada must be screened and assigned using the Volunteer Management System and are required to complete their certification test using the [online volunteer certification](#) system.

This test is provided publicly for team use and volunteer certification as needed at events outside of the United States and Canada.

Revision History	
Revision	Description
V25-26.1	Initial 2025-26 Season Release
V25-26.2	Added feedback for all test questions

Questions

- Q1. There must be a minimum of ____ Dean's List interviewers present when interviewing the semi-finalist.
- A. 1
 - B. 2
 - C. 3
 - D. 4
- Q2. To set up the interview the Dean's List interviewer should contact:
- A. The student directly
 - B. The program delivery partner
 - C. The coach/mentor
- Q3. Since most interviews must be done remotely, it is okay for only one interviewer to interview the student
- A. True
 - B. False
- Q4. For remote interviews, an adult (parent, coach, etc.) must be present with the student.
- A. True
 - B. False
- Q5. The Dean's List interviewer is responsible for selecting:
- A. The Dean's List Award semi-finalist.
 - B. The Dean's List Award finalist.
 - C. The Dean's List Award winner.
 - D. None of the above.
- Q6. Dean's List Award interviewers deliberate with the judges to determine which students they feel should move to the finalist position.
- A. True

B. False

Q7. The following are criteria used to evaluate the Dean's List nomination (select all that apply):

- A. Demonstrated leadership and commitment to *FIRST* Core Values.
- B. Spelling, grammar and punctuation.
- C. Demonstrates passion for a long-term commitment to *FIRST*
- D. Individual contributions to their team contribute to the overall success of the team.

Q8. The maximum amount of time to interview the student is:

- A. 5 minutes.
- B. 10 minutes.
- C. 15 minutes.
- D. 20 minutes.

Q9. Dean's List interviewers are responsible for submitting their notes about each student the same day as the event.

- A. True
- B. False

Q10. Only one Dean's List interviewer can enter notes into the Judges Portal.

- A. True
- B. False

Q11. All Interviewers must complete *FIRST's* Data Privacy & Protection Training.

- A. True
- B. False

Q12. The correct system to enter interview notes following student interviews is:

- A. Google drive, then send to the PDP
- B. FTC Scoring System
- C. Judges Portal
- D. Emailed to *FIRST*

Q13. Activities/outreach, etc. outside of *FIRST* are not important and shouldn't be a consideration as part of this award.

- A. True
- B. False

Answer Key

Question	Correct Response	Explanation	Rule
Q1	B	There must be at least 2 Dean's List Interviewers present during an interview	
Q2	C	Interviewers should never contact a student directly. The coach/mentor should be contacted to coordinate scheduling the interview with the student	
Q3	B	There always must be a minimum of 2 interviewers, even for remote interviews.	
Q4	A	One adult over the age of 18 should be present for the remote interview. This person does not participate in the interview.	
Q5	D	The interviewer is only responsible for interviewing the student.	
Q6	B	The interviewer only submits notes into the Dean's List Award System after the interview has taken place	
Q7	A, C, and D	Nomination essays are not written by the student, therefore they should not be evaluated for spelling, punctuation, or grammar.	
Q8	B	10 minutes is the maximum time for an interview.	
Q9	B	The Dean's List interviewer does not need to enter their notes right away. However, they should do so as soon as possible, within 48 hours of the Interview. Waiting too long to enter notes could mean the interviewer may forget specific details about the student and their overall impression, which could be detrimental to the student when the reviewers are selecting finalists.	
Q10	B	Each interviewer can input their own notes into the system. However, both interviewers should come to consensus on the ratings listed at the top of the evaluation sheet.	
Q11	A	Interviewers have access to sensitive information and must take this training prior to serving in this volunteer role.	
Q12	C	All Finalists must be reported in the Judges Portal	
Q13	B	Although most of the interview topics should be <i>FIRST</i> focused, getting an understanding of the students activities outside of <i>FIRST</i> , especially as it relates to the Dean's List criteria, gives a full picture of the student and their experiences and achievements	